



**TOWN OF ACTON**  
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**Planning Department**

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**INTERDEPARTMENTAL COMMUNICATION**

**To:** Planning Board **Date:** February 9, 2007  
**From:** Kristin K. Alexander, AICP, Assistant Town Planner *KKA*  
**Subject:** 820 Main Street – Verizon Wireless Communications Facility Proposal

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Staff has reviewed the 2/8/07 information submitted by the applicant's representative for the 820 Main Street Wireless Communication Facility proposal, and has the following comments:

1. Related to Bullet 6 of the 2/8/07 memo: What would the coverage maps look like if the 820 Main Street tower was constructed to a height of 175 feet?
2. Related to Bullet 6 of the 2/8/07 memo: If the 820 Main Street tower is approved, and the 982 Main Street tower is removed, coverage gaps will be created in Westford. Is Verizon planning on filling those coverage gaps, and if so, how?
3. Related to Bullet 7 of the 2/8/07 memo: The applicant stated in previous memos that it can only accommodate the Town Information Technology, Police, and Fire Departments' communication equipment requests by constructing a standard monopole (not a stealth monopole - similar to the cell towers at Post Office Square). Does Dave Maxson (Broadcast Signal Lab), the Town's consultant, agree? If so, the Board should take this into consideration during its deliberations.
4. Since the applicant is proposing a facility with four arrays, the Plan and photo simulations should be revised to show the pole with four arrays.
5. Staff continues to recommend that the applicant and the land owner contribute to the Town's sidewalk system by constructing a sidewalk along the site's frontage on Main Street. This was the Planning Department's comment from 11/16/06:

*The applicant requested a waiver from contributing to the Town's sidewalk system (Rules Section 3.7.5.5). Just as with any other special permit proposal, staff recommends that the applicant contribute to the Town's sidewalk system by constructing a sidewalk along the site's frontage on Main Street. Sidewalks exist in front of the adjacent property to the south and two properties away to the north. As part of the Capizzi & Co., Inc. Site Plan Special Permit approval in 1988 (application #11/25/87-292), Capizzi & Co., Inc. agreed that it will at the direction of the Board of Selectmen either install a sidewalk at its expense or contribute to the Town sidewalk fund (letter from Capizzi & Co., Inc. to the Board of Selectmen, 9/14/88). Both documents are attached. If the Capizzi & Co., Inc. sidewalk contribution has never been utilized, then possibly that contribution*

*can also be used and a sidewalk can be constructed that extends as far as the northern sidewalk to make one continuous sidewalk in that area along Main Street.*

6. The applicant should update the Planning Board of its discussions with the owners of 982 Main Street (the McKays) at the 2/13/07 hearing.
7. During the review process, several Town Departments have requested that changes be made to the Plan. The applicant responded by stating that most of the Plan changes can be made. Before the close of the public hearing, the Plan should be revised based on past and present staff and Planning Board comments and re-submitted for staff review.
8. The Planning Board should also receive a final report from Broadcast Signal Lab before the close of the hearing.